

### **Business Document Services**

We provide digital and media support for individuals, small business and small nonprofits. We have standard and customized offerings to meet the needs of each client. We price our consultant fees low so we can help people pursue their dreams. This assumes they will do the implementation themselves. This enables access to consultant expertise without the high cost. If a client decides they do not want to do the support services themselves, JAS Media can help for an additional fee as noted below.

## **Offerings**

## 1) Website Creation, non-ecommerce

- up to 5 pages, \$149.99
- up to 10 pages, \$249.99
- more than 10 pages, custom pricing
- \* doesn't include cost for website hosting, domain name, email address, email marketing or ongoing updates

# 2) Website Creation, small store with static products & prices

- up to 10 pages, \$299.99
- up to 20 pages, \$399.99
- more than 20 pages, custom pricing
- small changes to a static website, \$19.99
- \* doesn't include cost for website hosting, domain name, email address, email marketing or ongoing updates

# 3) Social Media Business Page Setup

- Facebook or Instagram, \$149.99
- Facebook and Instagram, \$249.99
- YouTube channel plus basic training, \$249.99
- \* doesn't include cost for graphics, cover art or intro videos

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## 4) Business Document Creation

### a) Presentation with some animations

- up to 10 pages, \$149.99
- up to 20 pages, \$249.99
- \* more than 20 pages, custom pricing

#### b) Flyer/Tri-fold/Tent Card

- one double sided Flyer or Tent Card, \$49.99
- one double sided Tri-fold, \$79.99
- \* 20% volume discount applies at 5 or more different documents

#### c) Policy & Process Documents

- one double sided page, \$24.99
- \* 20% volume discount applies at 5 or more different documents

#### d) Forms

- one double sided page, \$24.99
- \* 20% volume discount applies at 5 or more different documents

#### e) Social Media sales and promo graphics

- one non-video graphic, \$19.99
- one video graphic, \$29.99
- one intro video\*. \$49.99
- \* intro video less than 15 seconds
- \* 20% volume discount applies at 5 or more different graphics

## f) Business & ID Card Setup

- paper business card setup with QR code on back, \$14.99
- plastic identification card setup with QR code on back, \$14.99
- \* doesn't include cost for 100 business cards shipped to you or one ID card cost

# g) Digital Photography & Video

- coming soon
- \* Metro Atlanta only

Please send any questions by email to advisor@tips4living.org

Allow extra time for volume discount work.

Must provide content for website and documents. This includes any graphics or photos you want to use. All work will be done using Microsoft Office unless you specify Apple or Google formats.

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